

**Village of Cambridge
Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday, February 22, 2022
6:30 p.m.**

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances:**
 - a. Jerry Deschane, Executive Director, League of Wisconsin Municipalities
 - b. Kate McGinnity, Dane County Supervisor, Quarterly Update
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: February 8, 2022
 - b. Water and Sewer Committee: February 15, 2022
- 6. Reports:**
 - a. Presidents Report
 - b. Library Board: February 9, 2022
 - c. Village Office Updates: Administrator/Clerk Moen
- 7. Bills**
- 8. Unfinished Business:**
 - a. Update regarding Stormwater and Erosion Control Issues in the Vineyard Subdivision
 - b. Listening Session on Public Comments Regarding Vineyard Subdivision
 - c. Village Staff Response to Public Comments
 - d. Board Discussion and Possible Actions Regarding Public Comments
 - e. Fire Commission Updates
- 9. New Business:**
 - a. Discussion and Possible Action Regarding Proposed Easement at Well #2:
Recommendation from Water and Sewer Committee
 - b. Discussion and Possible Action Regarding Amendment to Owner-Engineer Agreement
– Recommendation from Water and Sewer Committee
 - c. Discussion and Possible Action Regarding Proposed Address Change for 110 W North
Street
 - d. Discussion and Possible Action Regarding Mapping System
- 10. Correspondence:**
- 11. Upcoming Meetings:** February 24, Economic Development; Licensing, March 8; March 8, Village Board; March 9 Library Board; March 14, Plan Commission; March 15, Water and Sewer Committee; March 22, Village Board; Personnel TBD.
- 12. Questions, Referrals to Staff or Future Agenda Items:**
 - a. Tree Ordinances and Policies
 - b. Personnel – Job Descriptions and Positions

c. Liquor License for 281 W Main Street

13. Adjournment

Lisa Moen, Administrator/Clerk/Deputy Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office and Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

**Village of Cambridge
Board of Trustees
Tuesday, February 8, 2022
6:30 p.m.**

Due to the increase in COVID 19 cases in Dane County, we are returning to Virtual Meetings. You will be able to join the meeting any time after 6:20 p.m. Members of the Village Board and the public may attend by logging into Zoom.

Village Board Minutes

- 1. Call to Order/Roll Call** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Kumbier, Wittwer, Franklin, Rose, Galler, Schaefer Weiss and President McNally. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Attorney Landretti, Stafford Resenbaum; Mike Reiber, Nick Maas, Dancing Goat; Karen Saemann, Cambridge News; Kayla Sipple South Central Landscape; Jason Lietha, Jason Forest, Ruekert & Mielke; Derek Schroedl; Tod Lord; Dean Lund. Kris Breunig.
- 2. Pledge of Allegiance**
- 3. Proof of Posting** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village Website.
- 4. Public Appearances:**
 - 1) Nick Maas stated that he wanted to urge the Village Board to stay to the agenda for the February 22 meeting with allowing conversation between residents and the county - Mr. Tuggle.
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: January 25, 2022
 - b. Personnel Committee: February 1, 2022
 - c. Sub Committee on Legal RFPs: January 25, 2022
 - d. Public Works Committee: January 26, 2022
 - e. Economic Development: January 26, 2022

Trustee Kumbier made a motion to approve the consent agenda with any grammatical errors corrected, seconded by Trustee Galler. Motion carried.

- 6. Reports:**
 - a. **Presidents Report**-Memorial Day Parade- The Lions club will be taking over the parade. The fire department is still tentative on the pancake breakfast on Memorial Day.
 - b. **Village Office Updates:** Administrator/Clerk Moen explained that she was out sick last week and thanked Treasurer for taking care of things while she was out. Have been handling year end paperwork and tax settlements, as well as several other projects going on at this time.

7. **Bills** Treasurer Brynwood stated the first round of bills were \$34,571.35, second round of bills were \$42,187.29 for a total of \$76,758.64.

Trustee Kumbier made a motion to approve the bills in the amount of \$76,758.64 seconded by Trustee Schaefer Weiss. Motion carried 7-0 on a roll call vote.

8. New Business:

- a. **Discussion and Possible Action Regarding Impact Environmental Corridor- Buffer Setbacks** Jason Lietha with Ruekert & Mielke-Jason Lietha gave a presentation in regarding to possible new subdivision using 10 acres for 19 homes. Asking that the environmental corridor be amended and that right now the set back from wet land is 75' and for lots 1 & 2 need set back to be 50' to be able to fit homes. Delineation is needed. A public hearing would be needed at CARPC.

Trustee Kumbier made a motion to support amending the environmental corridor and change the setbacks from 75' to 50' for lots 1 & 2, seconded by Trustee Franklin. Motion carried.

- b. **Discussion and Possible Action Regarding Vacant Court Clerk:** Position Administrator Moen stated that this went to the personnel committee. Carol Kornstedt has retired after 20 years of being Judge Millsap's clerk. Judge Millsap has a job description that she would like posted. As well as Judge will be handling the interviewing process.

Trustee Galler made a motion to approve the posting of the court clerk position, seconded by Trustee Schaefer Weiss. Motion carried.

- c. **Discussion and Possible Action Regarding Appointments of Acting Superintendents of Streets and Parks and Acting Superintendent of Water and Sewer.** Trustee Schaefer Weiss discussed that the personnel committee met and had a robust discussion. She explained that President McNally and Administrator Moen are needing to work on a job description for these positions before moving forward. Attorney Landretti mentioned that in several different places within the village's ordinances have job descriptions for the Director of Public Works position. Trustee Schaefer Weiss stated that a board vote was contingent upon the job descriptions.
- d. **Discussion and Possible Action Regarding Telephones for Public Works Employees and Administrator:** Trustee Galler stated this recommendation came from Public Works Committee that employees are needing village telephones. Clarification that these are for work use not personal. Administrator Moen read from the employee handbook in regard to the use of the cell phones
- e. **Discussion and Possible Action Regarding Email Addresses for Public Works Employees:** Recommendation for Public Works Committee Trustee Galler stated this recommendation came from Public Works Committee that employees are needing village e-mail addresses for better communication. Email addresses are \$19.00 per month due to the two-factor authentication coming forward.

Trustee Galler made a motion to approve both emails and work cell phones for the public works and the administrator, seconded by Trustee Franklin. Motion carried on a 7-0 roll call vote.

9. Unfinished Business:

- a. Discussion and possible Action Regarding-Amending Section 12.24.010 of the Village of Cambridge Ordinances regarding excavation of streets, alleys public ways and grounds. Ordinance No 2022-01.** Attorney Landretti explained at the last meeting the need for amending the right of way permit requiring a bond amount. Trustee Franklin stated that he agrees with the Attorney about extending to the 24 months puts this in line with the actual building permit and changed it to the \$2,000 bond, this will help enforce that work is done correctly.

Trustee Franklin made a motion to approve amending Section 12.24.010 of the Village of Cambridge Ordinances regarding excavation of streets, alleys public ways and grounds. Ordinance No 2022-01, seconded by Trustee Schaefer Weiss. Trustee Witter would like the verbiage of "shall" changed to "may" in the ordinance. Motion carried.

- b. Discussion and possible Action regarding-establishing permit fees and bond amounts for construction within and public street, public alley, public way, public ground, public sidewalk, or village owned easements - Resolution No 2022-01**

Trustee Franklin made a motion to approve establishing permit fees and bond amounts for construction within and public street, public alley, public way, public ground, public sidewalk, or village owned easements - Resolution No 2022-0, with the caveat of adding the superintendent to be doing the inspections seconded by Trustee Galler. motion carried.

- c. Discussion and possible Action regarding Construction Permit in the Public Right of way § 12.24.010.**

Trustee Franklin made a motion to approve the Construction Permit in the Public Right of way § 12.24.010, seconded by Trustee Schaefer Weiss, motion carried.

- d. Discussion and possible Action regarding Resolution No 2022-02-Building Inspection 2022 Fee Schedule**

Trustee Schaefer Weiss made a motion to approve Resolution No 2022-02-Building Inspection 2022 Fee Schedule, seconded by Trustee Galler. motion carried.

- e. Discussion and Possible Action Regarding Sale of Village Land to Kris and Nadine Breunig:** Recommendation from Economic Development Committee.

Trustee Galler stated that the amount that was offered was \$10,000. President McNally asked where this amount came from? Trustee Galler stated that the price point was set by square footage and looked over by a realtor. Trustee Franklin questioned if this was one of the "sliver" parcels? Trustee Galler agreed but mentioned they are out of the scope of being a "sliver" due to their sizes. President McNally stated he spoke with a realtor, and he was told these two lots are buildable lots and the going rate of \$40,000. Trustee Galler stated it is unbuildable due to there being a creek running right through. Mr. Breunig wants to purchase this land to help mitigate the insects. President McNally questioned if an appraisal should be done? Trustee Galler stated that it is hard to obtain an appraisal since this is considered a "sliver" and need to use other existing smaller parcels. She also stated that these lots are not buildable. President McNally also mentioned the contract has now expired. Trustee Kumbier agreed that these lots are not buildable. President McNally asked if this can be tabled, but there is already a motion and a second. The board went to a roll

call vote.

Trustee Franklin made a motion to approve Sale of Village Land to Kris and Nadine Breunig: seconded by Trustee Schaefer Weiss. Motion carried on a roll call vote (4-3) Trustee's Wittwer, Kumbier, President McNally voting nay.

10. Correspondence: None

11. Upcoming Meetings: February 9, Library Board; February 14, Plan Commission; February 15, Water and Sewer; February 22, Village Board; February 24, Economic Development.

12. Questions, Referrals to Staff or Future Agenda Items:

- a. Tree Ordinances
- b. Tree Policies
- c. Public Comments regarding the Vineyards Subdivision Stormwater Issues: February 22
- d. Dane County Supervisor Kate McGinnity Update: February 22
- e. Presentation from Jerry Deschane, Executive Director League of Wisconsin Municipalities: February 22

13. Adjournment

Trustee Galler made a motion to adjourn, seconded by Trustee Kumbier. President McNally adjourned the meeting at 8:27 p.m.

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET – COMMUNITY ROOM
MINUTES
6:30 PM
FEBRUARY 15, 2022**

Due to the increase in COVID 19 cases in Dane County, we are returning to Virtual Meetings. You will be able to join the meeting any time after 6:20p.m. Members of the Water & Sewer Committee and the public may attend by:

Join Zoom Meeting

<https://zoom.us/j/94547542513?pwd=MUVGT2JDYjh0TnJYLy3WHVsamhaQT09>

Meeting ID: 945 4754 2513

Passcode: 226340

One tap mobile

+16465588656,,94547542513#,,,,*226340# US (New York)

+13017158592,,94547542513#,,,,*226340# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 945 4754 2513

Passcode: 226340

Find your local number: <https://zoom.us/u/asp95d3Pn>

- 1. Call to Order/Roll Call:** Ted Kumbier called the meeting to order at 6:48pm. Members present: Chuck Franklin, Steve Struss, and Ted Kumbier. Members Absent: Larry Gunseor, and Blake Sollenberger Others present: Nick Maas, Mike Reiber, Sean Dotson from the Dancing Goat Distillery. Dan Greve, and Joe DeYoung from MSA. Mark Holoubek (Agenda Item) Village Staff: Lisa Moen, Chrissie Brynwood, Derek Schroedl, and Vicki Redford.
- 2. Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Cambridge Post Office, and the Village Website.
- 3. Approval of consent agenda:**
 - a.** Meeting Minutes from 01-18-2022
Struss made a motion to accept the consent agenda as presented. Franklin seconded the motion. Motion carried on a 3-0 vote.
- 4. Approval of Bills:** *Struss made a motion to accept the bills in the amount of \$ 123,588.37. Franklin seconded the motion. Motion carried on a 3-0 roll call vote.*

Committee member Franklin had questions about the bill from MSA regarding the Dancing Goat. There were three invoices included in one check. 1.) The Well #3 Water Treatment

Facilities total was \$41,282.28 2.) The Dancing Goat Water Quality total was \$550.00 3.) The Water Operating Assistance total was \$4,740.04.

5. Reports:

- a. Utility Clerk: I do my usual daily, weekly, and monthly W&S Utility work. I answer the phone and help people at the window with their requests. I also do all the reservations for the Community Room Rentals and keep a calendar for that. As well as other duties asked of me.
- b. Staff Report: There was a W&S report from Schroedl for the Committee to read. The report covered Well #2 – Ion Exchange rehab seems to be working, getting hardness squared away and consistent. LW Allen will need to come and modify the VFD enclosure to accommodate the new drive. There are three functioning heaters in each chemical room may need service or replacement due to corrosion. There is a space heater filling in for the meantime. Well #3 – A space heater is being used until warmer weather and eventual construction is done. Lift Stations – LW Allen replaced the transducer that detects the level in the wet well at lift station #1. In communication with the treatment plant, we may need to investigate spikes of flow during heavy rains which would suggest infiltration of rain into the sanitary system. Curb Stops – There is an ongoing issue with construction damaging our infrastructure. Per PSC and our ordinances, it is the property owner's responsibility to prevent damage. Our time and materials need to be accounted for. The ROW Permit that was recently passed by the Village Board will help address this issue. Vehicles – Replacement of the F250 is being researched. DPW has made a good contact about this. The F650 is parked on highway 18 with a for sale sign in the window. Mapping – MSA presented a new mapping system to the DPW staff. A cloud-based system could be accessed by anyone on staff. This will aid in maintaining our infrastructure from valves to hydrants to curb stops to W&S mains. This system could also have public use implementation for local information. Televising sewer mains – Contracting the service would be a much more efficient solution than doing the work ourselves. Past documentation of services is limited. Cross Connection Inspection – The DNR is required to do these inspections. With the change in building inspectors these inspections were not being performed. Moving forward we may contract this service for a nominal fee per Commercial/Industrial locations. The DPW staff will be looking into classes from the Wisconsin Rural Water Association on Cross Connection Inspections.

6. Old Business:

- a. Discussion about Water Maintenance Agreement – Adopted August 23, 2021: There was discussion that the agreement was adopted. Administrator Moen said the Village Board and the Water & Sewer Committee have adopted the agreement. The Dancing Goat would like the Village to sign a legal that the Village will follow the Agreement. Board action is the Village's legal action, we do not sign legal documents in addition. Nick Maas from the Dancing Goat said there is no accountability or transparency. Training with WQI has not happened yet. Maas expressed his uncertainty of the process being done on a timely schedule.

Administrator Moen asked if 7c. could be moved up in the agenda.

- b. Discussion and Possible Action on – Back-up Generator: Agenda item 7b will be combined with 6b. Kumbier said he had purchased used Military generators in the past and they were not reliable. Struss went on to give a background on the used Military generators. There is Military Surplus and DOA program. Dane County Police Department would have to apply for the Military Surplus generator. The DOA has a list of available generators. They are available at no cost, but you pay for shipping. Struss would like approval from the Committee to fill out the twelve-page application from the Wisconsin Federal Surplus Program run by the Department of Administration. This would need to be completed through the Village and signed by Administrator Moen.

Franklin made a motion give Steve Struss approval to apply for the used generator. Kumbier seconded the motion. Motion carried on a 3-0 vote.

There was discussion asking MSA to provide the size generator needed.

- c. Discussion and Possible Action on – Dancing Goat Wastewater: Greve from MSA said the Dancing Goat was asked to provide documentation and best estimate of water that does not go through the sewer. Maas said it is hard to measure. He said if they leave sinks and toilets etc. hooked up to Village water and outsource water for main production that solves the issue. Maas said that if they decide to outsource the water, they would no longer send the Stillage reports to the office to receive credit. Reiber from Dancing Goat said they will need to employ deduct meters to the water tower. Maas said they need to buffer our water for their distilling process. Maas said things will stay the same.

Administrator Moen asked for item 7a. up in the agenda

- d. Discussion and Possible Action on – SCADA: There was discussion with Greve from MSA. Looking at the differences between radio and phone system Greve said there would be a small savings if phones were used. The savings would be \$10,000 to \$15,000 There was discussion that we should just stay with the radio system because it is more secure and reliable. The Committee decided to stay with the radio system.

7. New Business:

- a. Discussion and Possible Action on – Water Hook-Up at N4368 Park Rd. Mark Holoubek: Moen told the Committee that she spoke to Holoubek in the Village Office. Holoubek said he is doing due diligence to develop N4368 Park Rd. Holoubek is building four units. There was discussion about fire control and what is needed for the development. Struss said we will need an estimate from MSA to get a price per lineal foot. Holoubek said it is approximately two blocks. Greve from MSA said PSC authorization is needed to do the project. The Village would have to submit an application to the PSC because it is outside the Village limits. A six-inch water main is what is required. Holoubek is going to do more research on the project, and he will get in touch with us then.
- b. Discussion and Possible Action on – Purchasing a Back-Up Generator from the US Military Surplus. Information by Steve Struss: This item was incorporated with 6b.

- c. Proposed Easement at Wellhouse #2: Joe DeYoung from MSA said there is a company that would like to go against well #2 & propose a six' easement along properties. They are a company that is putting internet and fiberoptics through town. The company would have to cut through the resident's back yards to install the utility. DeYoung thinks the one easement is what is necessary.

Struss made a motion coordinated with Attorney approval to recommend to the Village Board to support the easement along the east side property line and utilize the right-of-way. Chuck seconded the motion. Motion passed on a 3-0 vote.

- 8. **Public Comment:** Greve asked about the Contract Amendment that was in the packet.
 - a. Greve said he could strike out the generator information from the contract since the Committee is still looking into options for the generator. Administrator Moen asked Greve to update the Contract Amendment without the generator information in it and Moen will present this to the Village Board on February 22, 2022.

- b. Committee member Franklin said a few of his neighbors and himself have smelled chlorine in their water recently. The Committee discussed some reasons that this could happen. Colder weather, residual chlorine in pipes etc. The Water Department will contact Franklin and check it out.

- c. Struss asked about the F650 truck. Moen explained that the DPW has not found another truck to replace it yet.

- d. Franklin would like test results given to the Committee. The Committee agreed the want to get the reports. Moen added that all the testing is being done timely and with good results.

9. Questions, Referrals to Staff or Future Agenda Items:

- 1. Generator
- 2. Water hook-up at N4368 Park Rd.
- 3. COWC update

10. Adjournment:

Struss made a motion to adjourn the meeting. Franklin seconded the motion. Kumbier adjourned the meeting at 8:06pm.

Vicki Redford

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608- 423-3712.
- c) A quorum of the Water & Sewer committee will attend this meeting for the purpose of gathering information relevant to their responsibilities as Water & Sewer committee members.
- d) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us



Enclosed is an updated Village of Cambridge 2021 tax bill. The local levy amount on your original tax bill mailed in December was split incorrectly between Dane and Jefferson Counties. This resulted in a slight overcharge for Village residents in Dane County.

What this means to you:

If the original bill was paid in full, there will be a refund of the overage enclosed. If you paid the original first installment amount, your second installment balance will be reduced. Dane County will send a Second Installment mailing at the end of May with the new balance due. Or check the County tax website: <https://accessdane.countyofdane.com/>.

This payment is due to the County by July 31.

We apologize for this confusion and appreciate your understanding.

Chrissie Brynwood
Village of Cambridge Treasurer
608-423-3712
cbrynwood@ci.cambridge.wi.us

2/18/2022 12:04 PM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 2/22/2022 From Account:

Thru: 2/22/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	2/22/2022	ALLIANT ENERGY/WP&L	
#370181			
100-00-51600-220-000		MUN BLDG - UTILITIES	1,110.17
#370181	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	26.59
#724411	2/1/2022		
100-00-53420-000-000		STREET LIGHTS	48.73
#570605	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	89.09
#938022	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	30.57
#923952	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	32.58
#1611869258	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	37.83
#252381	2/11/2022		
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	708.69
#034153	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	11.20
#480381	2/11/2022		
100-00-53420-000-000		STREET LIGHTS	17.65
#543106	2/11/2022		
100-00-55200-220-000		PARK UTILITIES	34.57
#0335194619	2/11/2022		
100-00-55200-220-000		PARK UTILITIES	15.16
#69591 VETERANS PARK	2/15/2022		
		Total	2,162.83
<hr/>			
	2/22/2022	ALLIANT ENERGY/WP&L	
#8378600000			
150-00-55110-220-000		LIB - UTILITIES	1,172.41
#8378600000	2/11/2022		
		Total	1,172.41
<hr/>			
	2/22/2022	ARAMARK UNIFORM SERVICES	
2/03/2022			
100-00-51600-390-000		MUN BLDG - SUPPLIES	116.78
2/03/2022	1641525715		

2/18/2022 12:04 PM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 2/22/2022 From Account:

Thru: 2/22/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			116.78
2/22/2022 ASSOCIATED BANK GREEN BAY, N.A.			
SERIES 2014A 7/17/14 ACCT#99G100003			
110-00-58100-000-000		PRINCIPAL LONG TERM DEBT	40,000.00
		SERIES 2014A 7/17/14 ACCT#99G100003	4/1/2022
110-00-58200-000-000		INTEREST LONG TERM DEBT	19,610.00
		SERIES 2014A DATED 7/17/14 99G100003	2/10/2022
Total			59,610.00
2/22/2022 AT HOME AGAIN CAMBRIDGE LLC			
INCENTIVE PAYMENT - 2022 MARCH			
140-00-56410-000-000		At Home Again Incentive	12,893.00
		INCENTIVE PAYMENT - 2022 MARCH	
Total			12,893.00
2/22/2022 CHARTER COMMUNICATIONS			
8245116840002960			
500-00-53700-681-200		TELEPHONE EXPENSE	54.99
		8245116840002960	2/12/2022
600-00-53700-851-400		TELEPHONE EXPENSE	54.99
		8245116840002960	2/12/2022
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	55.00
		8245116840002960	2/12/2022
100-00-52100-310-000		POLICE - INTERNET	55.00
		8245116840002960	2/12/2022
Total			219.98
2/22/2022 DANCING GOAT DISTILLERY			
2020 PAY 2021 INCENTIVE PAYMENT			
100-00-56710-230-000		DISTILLERY INCENTIVE PAYMENTS	11,416.38
		2020 PAY 2021 INCENTIVE PAYMENT	0612-012-9400-1/40-13174
Total			11,416.38
2/22/2022 DANE COUNTY TREASURER (LAND CONSERVATION)			
STORMWATER MGMT PERMIT 2014-05 VINEYARDS			
100-00-56700-210-000		PLANNING - CONSULTING FEES	16.21
		STORMWATER MGMT PERMIT 2014-05 VINEYARDS CAM0122	
Total			16.21

2/18/2022 12:04 PM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 2/22/2022 From Account:

Thru: 2/22/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			1,312.50

2/22/2022 JEFFERSON COUNTY TREASURER

FEBRUARY 2021 SETTLEMENT

100-00-41110-000-000		GENERAL PROPERTY TAX FEBRUARY 2021 SETTLEMENT	5,772.64
Total			5,772.64

2/22/2022 MK CELLULAR

NEW IPHONES

100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE NEW IPHONES FORTAIN94065	129.96
100-00-51420-221-000		ADMIN - TELEPHONE CHARGERS FOR NEW IPHONES FORTAIN94065	64.98
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE CHARGER FOR TOD'S IPHONE FORTAAR69	34.99
Total			229.93

2/22/2022 PITNEY BOWES - EASYPERMIT POSTAGE

ACCT#8000-9090-0596-7588

100-00-51420-311-000		ADMIN - POSTAGE ACCT#8000-9090-0596-7588 02/03/2022	265.73
150-00-55110-311-000		LIB - POSTAGE ACCT#8000-9090-0596-7588 02/03/2022	15.00
500-00-53700-681-100		POSTAGE ACCT#8000-9090-0596-7588 02/03/2022	36.79
600-00-53700-851-300		POSTAGE EXPENSE ACCT#8000-9090-0596-7588 02/03/2022	36.79
Total			354.31

2/22/2022 QUILL CORPORATION

CALCULATOR TAPE, BUS CARD HOLDER

100-00-51420-310-000		ADMIN - OFFICE SUPPLY CALCULATOR TAPE, BUS CARD HOLDER 22806469	5.58
500-00-53700-640-000		SUPPLIES AND EXPENSES CALCULATOR TAPE, BUS CARD HOLDER 22806469	2.80
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES CALCULATOR TAPE, BUS CARD HOLDER 22806469	2.80

2/18/2022 12:04 PM

In Progress Checks - Full Report - ALL

Page: 5

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 2/22/2022 From Account:

Thru: 2/22/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	10.49
		PAPER TOWELS 22807080	
500-00-53700-640-000		SUPPLIES AND EXPENSES	5.25
		PAPER TOWELS 22807080	
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	5.25
		PAPER TOWELS 22807080	
		Total	32.17
2/22/2022 TRANSCENDENT TECHNOLOGIES			
ANNUAL SOFTWARE MAINT -DOG LICENSE 2022			
100-00-51520-290-000		CONTRACTED SERVICES	182.00
		ANNUAL SOFTWARE MAINT -DOG LICENSE 2022 M5505	
		Total	182.00
2/22/2022 VILLAGE OF McFARLAND - SENIOR OUTREACH			
2022 OUTREACH SERVICES -1ST HALF			
100-00-55400-000-000		SENIOR SERVICES	11,271.50
		2022 OUTREACH SERVICES -1ST HALF 8388	
		Total	11,271.50
2/22/2022 VISA			
PRINTER INK			
920-00-55190-390-000		CABLE TV-SUPPLIES & EXPENSE	25.31
		PRINTER INK 1/30/2022	
		Total	25.31
2/22/2022 WIL-KIL PEST CONTROL			
AMUNDSON BUILDING QTRLY			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR	65.00
		AMUNDSON BUILDING QTRLY 4338730	
		Total	65.00
		Grand Total	121,874.43

2/18/2022 12:04 PM

In Progress Checks - Full Report - ALL

Page: 6

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 2/22/2022 From Account:

Thru: 2/22/2022 Thru Account:

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	44,754.00
Total Expenditure from Fund # 110 - DEBT SERVICE FUND	59,610.00
Total Expenditure from Fund # 140 - TIF #4 FUND	12,893.00
Total Expenditure from Fund # 150 - LIBRARY FUND	2,318.95
Total Expenditure from Fund # 500 - WATER UTILITY	1,136.61
Total Expenditure from Fund # 600 - SEWER UTILITY	1,136.56
Total Expenditure from Fund # 920 - CAMBRIDGE/OAKLAND CABLE TV	25.31
Total Expenditure from all Funds	121,874.43

To President McNally
 Cambridge Village Trustees

From Jane Landretti

Date February 14, 2022

Re Stormwater and Drainage Issues

President McNally asked me to provide an overview of the legal issues associated with stormwater and drainage issues. Specifically, he asked me to identify at a high level where Wisconsin and Village laws put stormwater and drainage issues within the authority of the Village. Likewise, this memo identifies the key areas in which drainage issues are outside the scope of Village authority. In those cases, private remedies may be available to landowners under Wisconsin and Village laws.

You may recall I wrote to the Village Board in December 2021 addressing stormwater and drainage issues. This memo contains some of those same points. However, I expand the scope here to address recent concerns presented to the Board by residents and an updated status of currently issued permits. **Based on the updated submittals I have seen, and the extent to which the resident concerns fall outside of Village jurisdiction, I conclude that I do not find any basis to recommend that the Village to issue a stop work order at this time.**

County and Village Roles

Stormwater and erosion control permitting looks at a site as a whole. The regulatory role for the County and Village is to review the overall design to make sure stormwater gets to its intended destination, largely with a concern for water quality treatment. Stormwater and erosion control permitting does not include issues of drainage between individual lots, which are generally a civil issue, and not subject to County or Village jurisdiction.¹ The

¹ Some Wisconsin cities and villages have adopted grading regulations requiring a single-family residential landowner to get permit approval for grading on one's own lot. The Village of Cambridge has not enacted such an ordinance.

Village has authority to approve, deny, or condition stormwater and erosion control plans, including any amendment to an existing plan. To carry out the Village authority regarding stormwater and erosion control plans, the Village contracts with Dane County for plan reviews and site inspections of stormwater and erosion control plans.

Jason Tuggle of Dane County has been performing that service for the Village. Under this arrangement, the County makes recommendations to the Village about how to achieve compliance with the standards. It is up to the Village whether to take any formal actions in response to those recommendations.

Regulatory authority over single family residential construction

Single family and two-family lot construction is exempt from construction site erosion control requirements.² Many residential construction issues presented by members of the public to the Village Board fall within this permitting exemption. Instead of stormwater and erosion control permits, the uniform dwelling code applies to single and two-family residential constructions. § 15.16.010. VCO

The uniform dwelling code considers drainage issues that protect the dwelling on an individual lot. It contains specific measures to achieve sloping away from a dwelling.³ It does not, nor is it intended to, address drainage issues between neighbors. So even though the Village has authority to enforce the uniform dwelling code standards, issues of drainage between individual lots are outside that scope.⁴

Stop work order authority under chapter 15 (stormwater and erosion control)

Chapter 15 of the Village Code of Ordinances deals with buildings and construction. That chapter contains the stormwater and erosion control permit requirements for the Village. Mr. Tuggle performs these reviews, and then informs the Village of his recommendations.

Among those recent communications is an update from January 21, 2022 regarding the Vineyard property. His review includes as-built lot grading plan showing most of the residential lots. He concludes the property was constructed in accordance with the approved stormwater plan. Consistent with applicable law, he notes that any grading issues on individual lots are not within the stormwater and erosion control plan. § 15.16.010 VCO.

² § 15.16.010 VCO.

³ The Uniform Dwelling Code (UDC), found in Wis. Admin. Code chs. SPS 320-325 (August 2021), is a statewide building code for one- and two-family dwellings. Various municipalities have adopted the UDC. *See e.g. Bikowski v. Pro Seamless of Wisconsin Inc.*, 2021 WI App 74, ¶ 16, 966 N.W.2d 275

⁴ The Village still maintains jurisdiction over grading issues within the Right of Way. § 12.24.010 VCO.

If there were to be a violation of chapter 15 of the Village Code of Ordinances, a stop work order would be a remedy available to the Village. § 15.44.160-A1 VCO. In this case, the grading concerns on individual residential lots are exempt from the reach of this chapter. The as-built grading plans are within the chapter's reach, and show construction in accordance with an approved plan. Accordingly, I am not aware of resident concerns that would trigger a stop work order under this chapter.

Stop work order authority under chapter 16 (subdivisions)

Chapter 16 of the Village Code of Ordinances addresses subdivisions. Some residents have raised concern to the Village regarding excavation activity that is occurring during a construction on a residential lot within a subdivision. Those residents note that the construction activity is changing the grade between the lots.

The Village Code of Ordinance sets various grading standards that apply to subdivisions. § 16.24.070 VCO. One key provision applies to resident concerns regarding active construction sites. Namely, the code contemplates that active construction is going to change the grade between lots. To account for this, the master site grading plan includes an important timing component. Specifically, grades shall be checked and certified by the village engineer against the master site-grading plan only *after* completion of all street and subdivision grading (emphasis added). § 16.24.070A.4 VCO. The code does not prohibit a scenario where active construction affects grading between lots.

While the Village has stop work order authority under chapter 16, that authority is triggered upon a violation of § 16.24.070 VCO. Concerns about active construction compliance with the master site grading plan do not amount to a violation. Accordingly, I am not aware of resident concerns that trigger a stop work order under this chapter.

Role of CSMs

Some residents have raised concerns about whether site grading is consistent with a certified survey map. That raises a fair question about the role of a certified survey map.

A certified survey map appears throughout the Village Code of Ordinances, Primarily certified survey map may be used to divide land into parcels. § 16.16.030 VCO. It also plays other roles. Under certain conditions, a certified survey map may be used to divide or consolidate or dedicate lands. § 16.12.050 VCO. A certified survey map may contain easement locations or deed restrictions for easements, following the procedure for Village approval. § 16.20.150 VCO. The ordinances set forth a procedure for a subdivider to use a certified survey map for these purposes. § 16.32.010 VCO.

Importantly here is what a certified survey map does not do. Insofar as it reaches stormwater plans, a certified survey map must describe property where installed stormwater practices will be located. § 15.44.090 VCO. In other words, it identifies

locations. But a CSM does not set a regulatory standard for stormwater and erosion control. It also does not set a regulatory standard for grading on active construction sites.

This limitation is important because stormwater and erosion control permits are governed by statewide standards. Wis. Stat. § 281.33(3m). A Village may enact an ordinance regulating construction site erosion control and storm water management only if the ordinance strictly conforms with the uniform statewide standards. Asking whether a project conforms to a CSM is not a permissible substitute for the statewide stormwater and erosion control standards.

Conclusion

The Village has worked hard to address the drainage issues within its authority. On February 8, 2022, the Village Board asserted its authority to maintain grading standards within the Village right of way by establishing a permit fee and bond requirement to help with potential issues.

Many of the concerns expressed by Village residents present issues that would be important to any homeowner. It is natural to feel empathy in these situations and to want to find a way for the Village to help. Where the Village has authority it has done so. But based on concerns I have heard from members of the public, my opinion is the remaining issues are a matter of private dispute, outside the jurisdiction of the Village Board. I further conclude that resident concerns to which I have been privy do not meet the legal standards to issue a stop work order.

Cambridge Community Fire and EMS Commission

Minutes Meeting
January 13, 2022

Opening

A special meeting of the Cambridge Community Fire and EMS Commission was called to order at 6:30pm on January 13, 2022 at the Fire Station in Cambridge, WI by Gene Kapsner.

Present

Gene Kapsner, Mark McNally, Mark Cook, Dave Schroeder, and Community Members listed on attached sign-in sheet. Julie Nelles was absent.

5 attendees signed in.

Pledge of Allegiance by all.

Proof of Posting

Yes

Approval of Agenda

The agenda was unanimously approved as distributed.

New Business

Open discussion and action on Funding of PR options for election planning.

Due to lack of public funds that could legally be used to fund promotional and informational matters related to the April referendum question and construction project, the proposed option to hire outside council was set aside.

Sheila Palinkas and Patty Strobusch agreed to come back to board with a plan of action to advance the Fire Station project to the public.

Discussion and possible action on Director Position terms, no discussion, no action taken.

Agenda for Next Meeting

TBD by Kapsner

Adjournment

Motion by Mark Cook, and Second by Dave Schroeder, 4-0 motion carried at 20:06

Minutes submitted by: Cook

Approved by: Name

Cambridge Community Fire and EMS Commission Meeting Agenda

Location: Oakland Town Hall, Cambridge WI

Date: January 26, 2022

Time: 18:30 Special Open and Executive Session

Agenda

- I. Call to Order / Roll Call / Pledge of Allegiance
- II. Proof of Posting
- III. Guest in Attendance
- IV. Discussion and possible action on community outreach options for election planning.
- V. Adjourn to Executive. Moving into closed session under Wis. Stat. sec. 19.85(1)(c) to discuss the employment, promotion, compensation, and / or agreements with the EMS Chief pursuant to Wis. Stat. sec. 19.85(1)(e) to discuss the status of the agreement.

Return to open session to act upon any matter properly discussed in closed session.

Any Other Business (that may be legally brought before the Commission)

VII. Next Meeting Date

VIII. Adjournment:

Document No.

**EASEMENT UNDERGROUND
ELECTRIC AND COMMUNICATION**

The undersigned Village of Cambridge, (hereinafter called the "Grantor"), in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto Wisconsin Power and Light Company, a Wisconsin corporation, (hereinafter called the "Grantee"), the Grantee's successors and assigns, the perpetual right and easement to construct, install, maintain, operate, repair, inspect, replace, add, relocate and remove the Designated Facilities, as defined below, upon, in, over, through and across lands owned by the Grantor in the Village of Cambridge, County of Dane, State of Wisconsin, said "Easement Area" to be Six (6) feet in width and described as follows:

See Exhibit "A" for a legal description of the Easement Area and Exhibit "B" for a depiction of the Easement Area, both which are attached hereto and made a part hereof by reference.

This easement is subject to the following conditions:

1. **Designated Facilities:** This easement is for underground electric line and underground communication line facilities, including but not limited to conduit, cables, above ground electric pad-mount transformers, secondary pedestals, riser equipment, and any other components as Grantee may select for use in transmitting electricity or communication signals (collectively, the "Designated Facilities").
2. **Access:** The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the Grantor's land adjacent to the Easement Area.
3. **Buildings and Structures:** ~~Except for structures or improvements that are required or necessary in connection with the use of the Easement Area as a public right-of-way, the Grantor agrees within the Easement Area not to construct or place buildings, structures, or other improvements, or place water, sewer or drainage facilities, all without the express written consent of the Grantee which shall not be unreasonably withheld or delayed. Grantee acknowledges and agrees that the Easement Area is located within the public right-of-way and therefore there are existing improvements and structures within the Easement Area as of the date of this Easement.~~
4. **Landscaping and Vegetation:** No plantings and landscaping are allowed within the Easement Area that will unreasonably interfere with the easement rights herein granted. The Grantee has the right to trim or remove trees, bushes and brush within the Easement Area without replacement or compensation hereinafter. The Grantee may treat the stumps of any trees, bushes or brush to prevent re-growth and apply herbicides in accordance with applicable laws, rules and regulations, for tree and brush control.
5. **Elevation:** After the installation of the Designated Facilities and final grading of the Easement Area, the Grantor agrees not to alter the grade of the existing ground surface by more than six (6) inches or place rocks or boulders more than eight (8) inches in diameter, within the Easement Area, without the express written consent of the Grantee ~~which shall not be unreasonably withheld or delayed.~~
6. **Restoration and Damages:** The Grantee shall restore, cause to have restored or pay a reasonable sum for all damages to property, ~~the Easement Area,~~ crops, fences, livestock, lawns, roads, fields and field tile (other than trees trimmed or cut down and removed), caused by the construction, maintenance or removal of ~~the Designated~~ facilities.
7. **Rights not granted to the Grantee:** ~~The Grantee acknowledges and agrees that this Easement does not shall not have the give Grantee the right to construct or place fences, buildings or any other facilities other than the above Designated Facilities.~~
8. **Reservation of use by the Grantor:** The right is hereby expressly reserved to the Grantor, the heirs, successors and assigns, of every use and enjoyment of said land within the Easement Area ~~consistent that does not unreasonably interfere with the with rights expressly herein granted to Grantee herein.~~
9. **Binding Effect:** This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.
10. **Easement Brochure:** As provided by PSC 113, the Grantor shall have a minimum period of five days to examine materials approved or provided by the Public Service Commission of Wisconsin describing the Grantor's rights and options in the easement negotiating process. The Grantor hereby voluntarily waives the five day review period or acknowledges that they have had at least five days to review such materials.

Record this document with the Register of Deeds

Name and Return Address:
Alliant Energy
Attn: Real Estate Department
4902 North Biltmore Lane
Madison, WI 53718-2148

Parcel Identification Number(s)
111/0612-122-0173-8

Commented [OP1]: Should this be included? It sounds like all the facilities would be underground, but then this says above ground.

Commented [OP2]: Why is access needed outside of the easement area? If it is necessary, then the additional ingress and egress area should be defined.

WITNESS the signature(s) of the Grantor this _____ day of _____, 20_____.

Village of Cambridge

_____(SEAL) Signature _____(SEAL) Signature

Commented [OP3]: There should be a signature block for Grantee

ACKNOWLEDGEMENT

STATE OF WISCONSIN)
COUNTY OF _____) SS

Personally came before me this _____ day of _____, 20_____, the above named _____ to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Signature of Notary

Printed Name of Notary

Notary Public, State of Wisconsin

My Commission Expires (is) _____

ACKNOWLEDGEMENT

STATE OF _____)
COUNTY OF _____) SS

Personally came before me this _____ day of _____, 20_____, the above named _____ to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Signature of Notary

Printed Name of Notary

Notary Public, State of _____

My Commission Expires (is) _____

This instrument drafted by
Jamie Friis – Mi-Tech Services, Inc.

Checked by
[Enter File Name]
February 7, 2022

Project Title: CAMN5164 Dahlen Circle UG Replace
ERP Activity ID: 4204482
Tract No.: 4
REROW No.:

Exhibit A

GRANTOR'S PARCEL:

A parcel of land located in the Out Lot 63 of the "Revised and Consolidated Assessor's Plat of Cambridge", Village of Cambridge, Dane County, Wisconsin, more particularly described as follows: Commencing at the North ¼ corner of Section 12, Town 6 North, Range 12 East, Village of Cambridge, Dane County, Wisconsin; thence South 01°01' West along the centerline of U.S. Highway 12, 491.27 feet; thence North 88°59' West, 413.67 feet to the point of beginning; thence South 84°31' West, 120.00 feet; thence South 01°31' East, 196.13 feet; thence North 70°33' East, 118.00 feet; thence North 01°01' East, 168.27 to the point of beginning.

EASEMENT AREA:

A 6 feet wide easement area being the West 6 feet of the grantor's parcel, said easement being more particularly described and shown on the attached Exhibit B, incorporated into and made a part hereof by reference.

Commented [OP4]: This will need to be updated.

PROPERTY LOCATED IN:

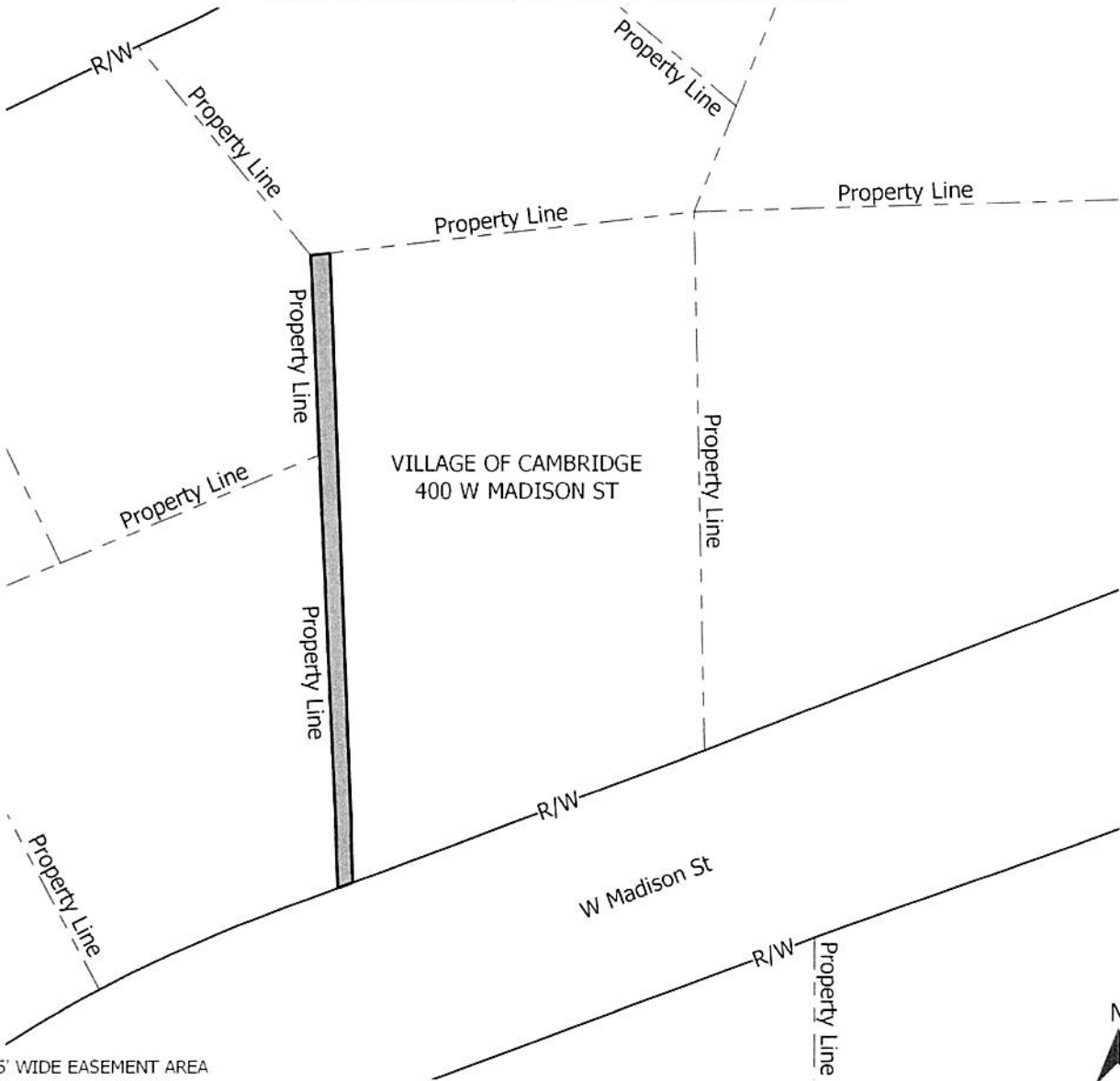
The Northeast Quarter of the Northwest Quarter of Section 12, Township 6 North, Range 12 East in Dane County, Wisconsin.

Grantor's deed recorded September 27, 1973 as Document No. 1379106 in the Office of the Register of Deeds in and for Dane County, Wisconsin.

EXHIBIT 'B'

SUBJECT TO EASEMENTS, RESTRICTIONS, COVENANTS, ORDINANCES AND LIMITED ACCESS PROVISIONS OF RECORD.

ALL IN PARCEL 111/0612-122-0173-8 DESCRIBED BELOW



6' WIDE EASEMENT AREA
DRAFTED BY: MI-TECH SERVICES, INC
4SG

N
NOT TO SCALE
ALLIANT #420482

9) What is required of the landowner in the easement document?

The easement document grants the utility the right to locate distribution facilities on the landowner's property. It also requires the landowner to keep the easement area clear to allow the utility access to these facilities for maintenance and repair. Easement area should stay clear of trees.

10) What kind of negotiations should be expected?

While our standard easement is intended to cover normal distribution facility installations, terms or conditions may be negotiated. If the landowner has questions, the utility will get answers. The right-of-way agent is your contact person and your source for information.

11) Are there specific waivers of rights involved in the easement negotiation process?

PSC 113.0509 gives the landowner, unless voluntarily waived by the landowner, a minimum period of five days to examine the materials provided by the utility before signing any new or revised easement agreement. If you, as the landowner, are comfortable signing the easement agreement after reading the document and getting answers to questions, you may waive the five-day review period established under Public Service Commission Administrative Rules.

12) Does the use of eminent domain enter into easement negotiation discussions?

No. WP&L will not bring eminent domain up. The utility and the landowner will usually negotiate a solution on location of distribution facilities.

13) Does the utility ultimately have the right to use eminent domain?

Yes. However, as a general practice, WP&L does not use eminent domain to install electric distribution facilities. Only in extremely unusual situations would the utility consider the use of its eminent domain rights. WP&L has not used eminent domain on distribution facilities in the past 25 years

For more information:

For information on a specific project, contact WP&L or the PSC.

Contact your WP&L representative at:

Contact the PSC at:

Public Service Commission of Wisconsin
P. O. Box 7854
Madison, WI 53707-7854
(608) 266-5481

Generally, the PSC does not have detailed information about all the electric distribution projects.

Therefore, in order for them to investigate you will need to provide:

- Utility Name
- Project Name
- Project Location

Wisconsin Power and Light,
a subsidiary of



**RIGHT-OF-WAY
AND EASEMENTS**
for Electric Distribution Facility
Construction

Wisconsin Power and Light,
a subsidiary of



INTRODUCTION

This pamphlet is intended to help you, the landowner, better understand the possible need for new power lines, how electric utilities build lines, and how you can be an important part of the process.

Electric distribution lines carry electricity from substations to customers. These types of electric lines include customer service connections and local distribution lines

An electric line right-of-way (ROW) is a strip of land that an electric utility uses to construct, maintain, repair or replace an overhead or underground power line. The ROW allows the utility to provide clearance from trees, buildings and other structures that could interfere with the line installation, maintenance and operation. This ROW may be located in the roadway or on private property. It usually is from six to twelve feet wide, unless terrain, vegetation or unusual construction obstacles require a wider easement.

1) What are some reasons new or reconstructed power lines might be needed?

New power lines may be needed because of:

- a) Growth in customer's average electricity use
- b) Growth in the number of customers and businesses in Wisconsin,
- c) Replacement of old lines due to age of equipment, or
- d) Additional lines constructed from new substations needed to meet increased demand.

2) Do utilities need government approval to build new power lines?

Yes. A variety of permits are needed from various governmental agencies. The Public Service Commission (PSC) of Wisconsin reviews Wisconsin Power and Light Company's (WP&L), a subsidiary of Alliant Energy Corporation, request if a project exceeds \$5 million in cost.

Local road permits, Wisconsin Department of Transportation permits, Wisconsin Department of Natural Resources permits, Federal Aviation Authority permits, etc., are all required if the interests of those agencies are involved.

3) Can conservation eliminate the need for power lines?

Yes and no. Right now, conservation helps reduce the need for new power lines, but is not eliminating all future needs. In order to eliminate the need for new lines, conservation would have to be great enough to offset all the needs in points "a" through "d" in question 1 above.

Conservation can reduce the number of new power lines and power plants needed because conservation makes energy more efficient. The PSC reviews utility plans for conservation programs in its Biennial Strategic Energy Assessment ("SEA").

4) How is it decided when and where new or reconstructed power lines will be built?

Utility engineers use computer models of the power system to study the need for new power lines. The results help a utility decide if a new power line is needed or if an existing line should be rebuilt or relocated. In some instances the need for new or rebuilt power lines becomes apparent due to insufficient capacity to meet customer requirements in an area or changes required in response to significant storm damages.

5) Does a utility have the right to construct its lines on my property?

Wisconsin Statutes allow utilities to construct their facilities on or along roadways with the consent of local authorities as long as the facilities do not interfere with the use of the roadway by the public or with the use of the adjoining land. Usually the utility will have the option of building the distribution lines and related facilities on private property or in the road right-of-way. However, if existing obstacles are in the way, the distribution line will be located to avoid these obstacles.

If the distribution line is located on private property, an easement from the landowner is required. If the

distribution line is located in road right-of-way, a permit from the municipality is required.

6) Will my trees need to be cut?

In some cases, power lines must be built along wooded areas or near existing trees. This is often the case when power lines are built along roadways or at the rear of residential lots. Therefore, trees in these areas need to be trimmed and sometimes removed.

In order to ensure safe and reliable power, it is important to keep power lines free of any kind of interference. This means that tall-growing trees should not be placed near or under existing power lines. A utility maintains a regular trimming schedule to keep interference from trees to a minimum. It is important for customers to understand that requirement and cooperate with the utility.

In order to trim or remove trees along a roadway, the utility will obtain the consent of the owner of the tree.

7) What is an easement?

An easement is a written document that grants a permanent right to use land for a specific purpose, such as installing utility facilities (lines) to serve you and others. An easement "runs with the land" which means it stays with the property even if ownership of the property changes.

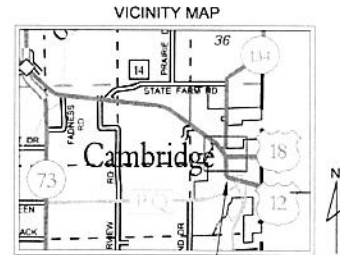
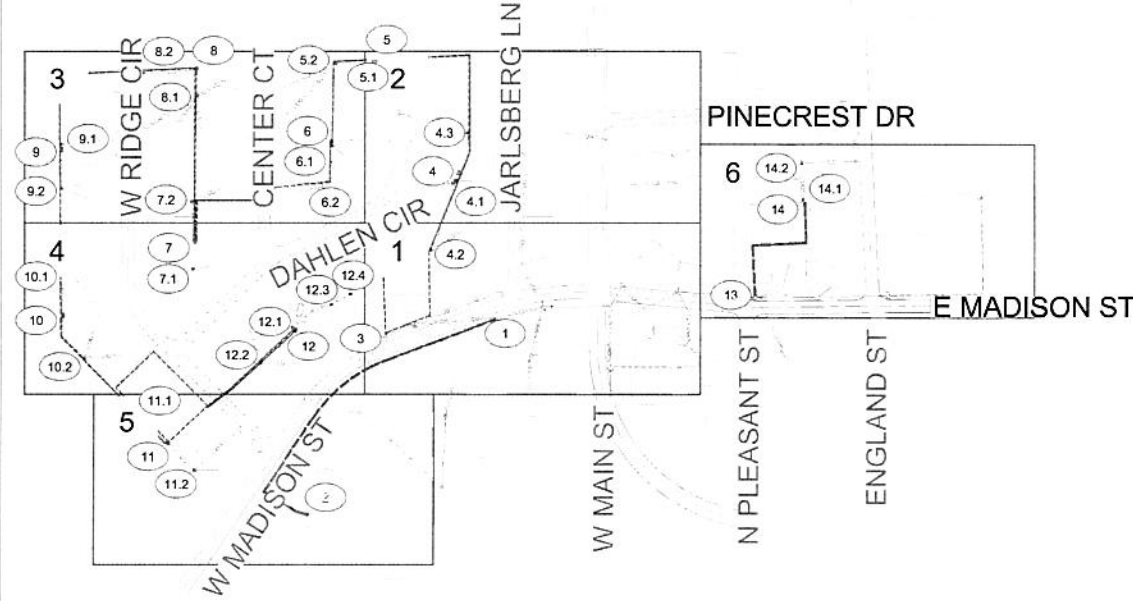
8) What can the landowner expect in the easement acquisition process?

Based on many years of experience, WP&L has developed a standard easement agreement which covers topics such as proper clearance/cover for utility facilities, restoration of the land and tree trimming. You, as a landowner, have a right to understand these issues as well as the need for distribution facilities.

To minimize impact on your property, the utility will make every reasonable effort to locate these facilities in set back areas that are unbuildable.

A utility representative contacts each potentially affected landowner and presents the easement document.

UTILITIES SHOWN ON THIS PLAN ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND DEPTHS OF ALL UTILITIES FROM FIELD VERIFICATION AND CONTACT WITH UTILITY OWNERS. CONTRACTOR IS TO FOLLOW NESC CODE AND ALLIANT ENERGY WPL CONSTRUCTION STANDARDS AT ALL TIMES. GUYING, ANCHORING, POLE LOCATION AND CONDUCTOR ARE SHOWN TO REFLECT GENERAL REAL WORLD LOCATIONS AND DIRECTION, AND SHOULD NOT BE INTERPRETED AS EXACT. SOME INTENDED STRUCTURE LOCATIONS AND DIRECTIONS ARE MANIPULATED FOR DRAWING NEATNESS AND CLARITY. FIELD VERIFICATION IS REQUIRED PRIOR TO CONSTRUCTION. RIGHT OF WAY AND PARCELS ARE DEPICTED IN ACCORDANCE WITH AVAILABLE COUNTY GIS DATA.



PROJECT CONTACTS

CONTRACT DESIGNER: CHRIS KIND (920) 579-3850 (CELL)	ALLIANT ENERGY CONTACT: NICK HANOLD (608) 458-3104 (OFFICE)
---	---

WISCONSIN DIGGERS HOTLINE:
(800)-242-8511 OR 811

PERMITS REQUIRED:
VILLAGE OF
CAMBRIDGE

ALLIANT ENERGY HAS DIRECTED THAT ENGINEERING RISING TO THE LEVEL OF PROFESSIONAL ENGINEERING IS NOT REQUIRED OR INTENDED FOR THIS PLAN. A MI-TECH ENGINEER DOES NOT REVIEW THE PLAN SET, INCLUDING ALL CALCULATIONS OR ANALYSIS, FOR THE INTENT OF PROVIDING PROFESSIONAL ENGINEERING SERVICES. ALL PROFESSIONAL ENGINEERING OR DESIGN ISSUES OR QUESTIONS SHALL BE DIRECTED TO ALLIANT ENERGY. MI-TECH WILL USE INDUSTRY STANDARDS FOR REVIEWS AND COMPLETION OF THE SCOPE OF SERVICES FOR ALLIANT ENERGY.

miTECH Find On, Fix, Upgrade, Upgrade, Upgrade	EXISTING SECONDARY SERVICE	LINETYPES	SYMBOL LEGEND	Alliant Energy	4204482	CAMBRIDGE, WI
	NEW SECONDARY EXISTING LINE UG NEW 3PH LINE UG NEW 3PH LINE OH EXISTING LINE OH NEW 3PH LINE OH NEW 3PH LINE OH	EASEMENT GAS WATER ELECTRICAL STORAGE SANITARY CABLE TV TELEPHONE	TRANSFORMER 3PH POLE MOUNTED EXISTING TRANSFORMER 3PH POLE MOUNTED NEW TRANSFORMER 3PH POLE MOUNTED EXISTING TRANSFORMER 3PH POLE MOUNTED NEW TRANSFORMER 3PH POLE MOUNTED EXISTING TRANSFORMER 3PH POLE MOUNTED NEW TRANSFORMER 3PH POLE MOUNTED EXISTING TRANSFORMER 3PH POLE MOUNTED NEW TRANSFORMER 3PH POLE MOUNTED EXISTING TRANSFORMER 3PH POLE MOUNTED NEW		TRANSFER/CON POLE NEW TRANSFER/CON POLE EXISTING POLE EXISTING ANCHOR NEW ANCHOR EXISTING FUSE NEW FUSE EXISTING GRADING NEW GRADING EXISTING CAPACITOR NEW CAPACITOR EXISTING SWITCH N/O NEW SWITCH N/O EXISTING SWITCH N/C NEW SWITCH N/C EXISTING NEW POLE POWER FED NEW POWER FED EXISTING WARNING MARKER METER FRISING SIGN STREET LIGHT CROWN PESTAL	FILED BY C.K. DATE 12/9/2021 DESIGNED BY C.K. DATE 12/17/2021

SUBJECT: Address Change

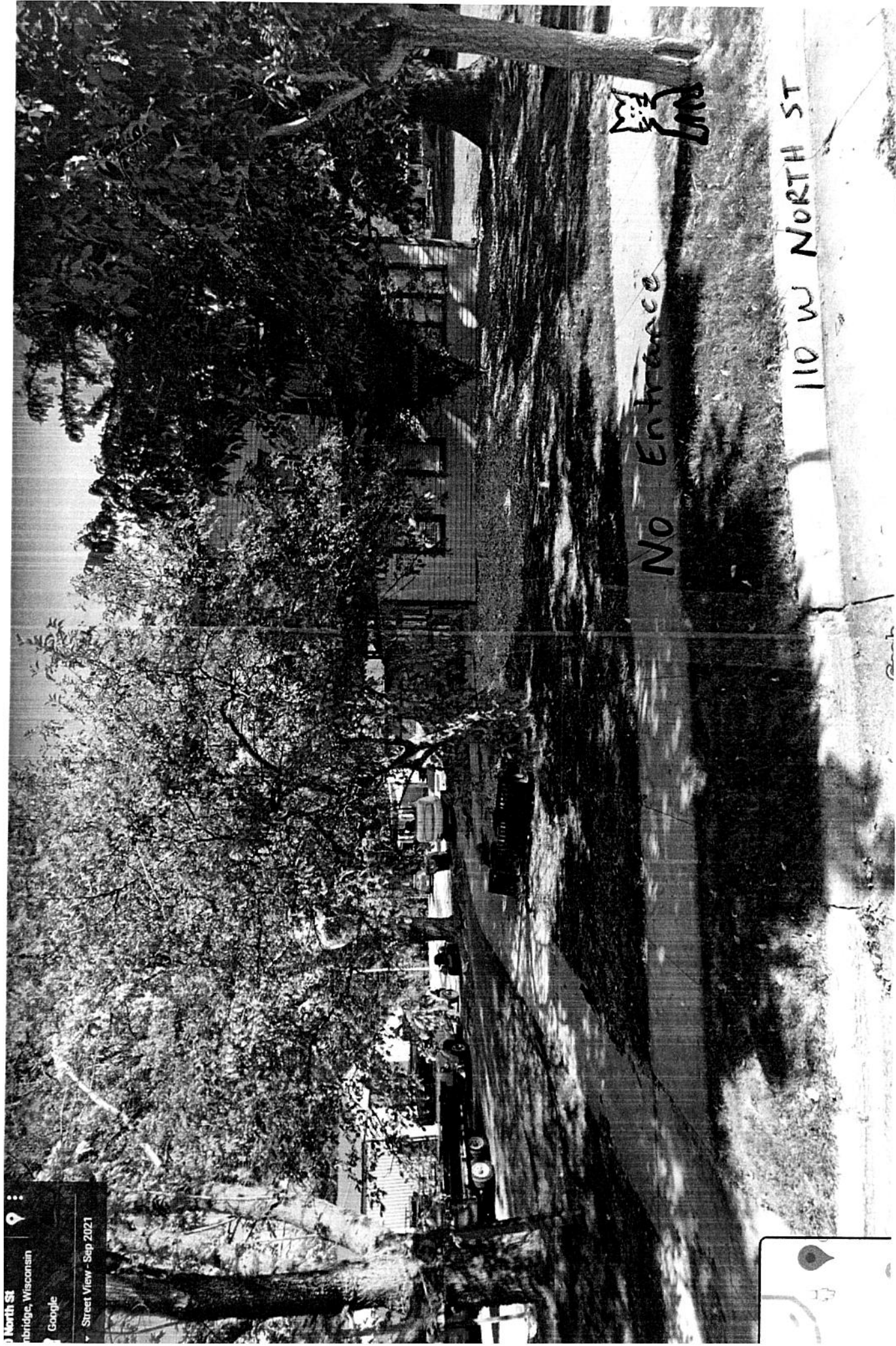
FROM: Chrissie Brynwood-Treasurer

MEETING DATE: 2/22/2022

BACKGROUND/ANALYSIS: Fort Atkinson Post Office called stating this address of 110 W North St is requesting to have four delivery points assigned to this location. Upon further review this home/previous office building there are no doors facing the W North St. All four doors face Olson Way. I have reviewed this with Deputy Lauritsen and he also agrees that the address needs to be changed for emergency personnel to respond to the correct address.

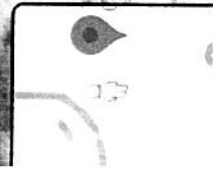
RECOMMENDATION/ACTION REQUESTED: To change the address from 110 W North St to 206 Olson Way Units 1-4.

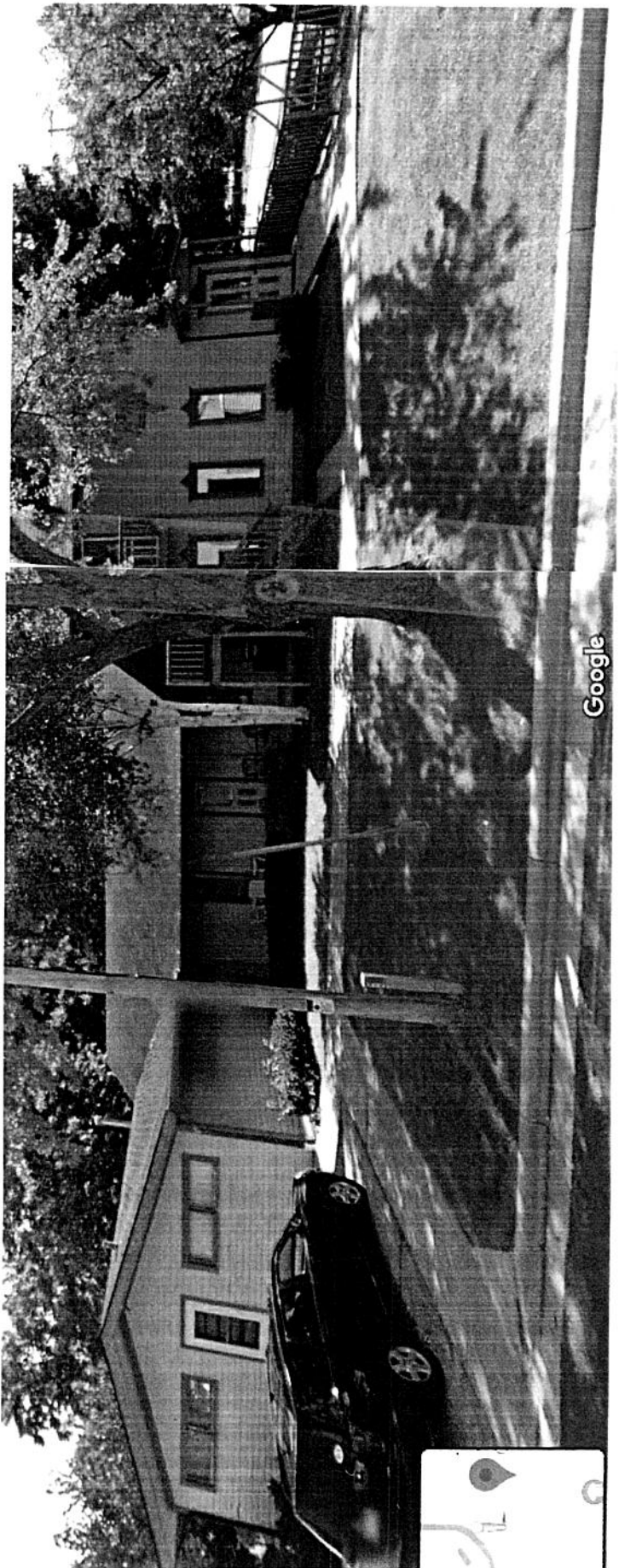
North St
Madison, Wisconsin
Google
Street View - Sep 2021



NO Entrance

110 W NORTH ST





SUBJECT: Mapping System

FROM: Chrissie Brynwood-Treasurer On behalf of Derek Schroedl

MEETING DATE: 2/22/2022

BACKGROUND/ANALYSIS: MSA presented a new mapping system to public works staff. It is an absolute need. It is a cloud-based system that can be accessed by anyone. It would greatly aid in the maintenance of our entire infrastructure from valves, hydrants, locating curb stops, water and sewer mains, streets and tree inventory and pruning. This will bring the Village into the current century.

RECOMMENDATION/ACTION REQUESTED:

The initial cost to set up would be between \$10K-\$15K. This cost is within the budget as it would be split between the streets/parks/water/sewer/storm water. Approximately at high \$3,000 per department There would be initial training from MSA to start but going forward staff can add layers and data once trained. This would be a living document with data regularly being added.